Level I FW Weekly Schedule

*example for medical-based facility—should be adapted for other types of placements*

Student: ________________________________

Visit 1
☐ Introduction to Staff
☐ Orientation to facility and OT area
☐ Review requirements of placement, assignments
☐ Review site specific learning objectives
☐ Identify goals and student/FW educator expectations of the FW placement.
☐ Review placement logistics, contact info, hours etc.
☐ Other: ______________________________

Visit 2
☐ Chart review
☐ Observe interventions
☐ Write observation note per facility guidelines
☐ Assist with set-up and clean-up of sessions
☐ Review note with FW educator and make revisions
☐ Other: ______________________________

Visit 3
☐ Complete client interview and documentation
☐ Attend in rounds, team meeting or client education sessions
☐ Complete activity analysis of task observed in intervention session
☐ Discuss activity analysis and client interview with FW educator
☐ Other: ______________________________

Week 4
☐ Perform client transfers
☐ Practice obtaining vital signs on FW educator
☐ Co-treat part or all of intervention session with client
☐ Plan treatment session with client identified by FW educator
☐ Discuss client transfers, vital competency and co-treatment session with FW educator
☐ Other: ______________________________
Week 5
- Obtain vital signs on 1-2 clients, document per facility requirements
- Conduct intervention session with client identified by FW educator
  - Include preparatory, purposeful and occupation-based activities
- Plan assessment with client identified by FW educator
- Discuss vital competency and intervention session with FW educator
- Other: __________________________

Week 6
- Co-treat part or all of intervention session with client
- Conduct assessment with client identified by FW educator
- Review assessment findings with FW educator
- Discuss intervention session and assessment with FW educator
- Other: __________________________

Week 7
- Review assessment and write-up with FW educator
- Co-treat part or all of intervention session with client
- Discuss all competencies, assessment and intervention sessions with FW educator
- Review, re-do competencies student remains uncertain of
- Other: __________________________

Week 8
- Co-treat part or all of intervention session with client
- Complete all paperwork to verify placement
- Review evaluation of student and feedback from student re: placement
- Return any borrowed materials
- Other: __________________________